## CDBG - EXPANSION ITEM

Agenda Request For:

August 28, 2006

Department:

Grants

Background: A Community Development Block Grant for housing rehabilitation in unincorporated Nassau County is currently underway. The project is funded with \$750,000 in CDBG funds and \$550,000 in SHIP funds to complete 20 owner occupied homes for low to moderate-income residents. Jordan & Associates administers this project.

One change order for consideration.

o Change order 1 submitted by the TR Group for Program applicant #27 Margie Depreist an additional \$1,040 to the original contract price making the new contract price \$21,954.00 and for an extension of time to September 15, 2006.

Financial/Economic Impact to Future Years Budgeting Process or Effect on Citizens: Implementation of this housing rehabilitation project will enhance the housing stock in Nassau County and the work will be performed by licensed contractors and inspected by a Nassau County building inspector.

Action requested and recommendation:

- o Request that the BOCC approve one change order:
  - 1. Program applicant #27 (Depreist) for an additional \$1,040 and a time extension to 9/15/06.

Is this action consistent with the Nassau County Comprehensive Land Use Plan? Is this action consistent with the Nassau County Comprehensive Land Use Plan? This action is not inconsistent with the Comprehensive Land Use Plan.

Funding Source:

Community Development Block Grant and SHIP funds

69548554-583400

Reviewed by:

Department Head

Legal

Administrator

Finance

Administrative Services

Grants

bon 8/24/06

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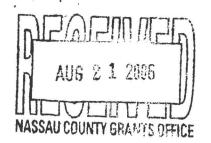
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Reviewed by:

Community Development Block Grant and SHIP funds

69548554-583400

Department Head	<del></del>	
Legal		
Administrator		
Finance		
Administrative Services	Gather John 8/24/06	06
Grants	from D. Shorefrom 8/24/06	
Revised 09/05		



# HOUSING REHABILITATION PROGRAM CONTRACT FOR REHABILITATION WORK

Change Order # 01

Owner:	MA	RGIE DEPREIST PAST 27	· · · · · · · · · · · · · · · · · · ·	<u>.</u>
Contracto	r: <u>TR</u>	GROUP, INC.		
Job Addre	ess: <u>851</u> 2	25 ELISE ROAD YULEE, FL	***	
Contracto	r and approv	mabilitation Work entered into on MAY 30, 2006, by and between the local government, is hereby amended to include the followork (attach additional sheets if needed):		
Item#	Spec #	Description of Work	Location	Price
		ADD TWO HOUSE SUPPORT PIERS AND ADDITIONAL FLOOR 2X8 FLOOR JOISTS TO CORRECT THE ORIGINAL DESIGN OVERSPAN. REMOVE 3/8" SUBFLOOR AND INSTALL NEW 3/4" TONGUE AND GROOVE SUBFLOOR.	BEDROOM	\$1,040
			TOTAL	\$1,040
The Contr The additi	act amount i	reby becomes an integral part of the Contract, pursuant to Sections is hereby amended by \$ 1,040.00 for a new total of \$ 21,954.00.  If be covered by \$ in and \$ in funds.  deadline:   is not extended;  is extended to SEPT 15, 2006.	18 and 19 of t	he Contract.
⊠ Оссира	nncy of the s	tructure will be as originally contracted;		
The str	May P	Date 82/01 Owner & Margie  Date 82/01 Owner & Margie  Date 106 Logal Government Represent	S. Dr.Fre	ust Date 8
Lull Housing R	Lonab, Spec.	Date  Local Government Represer  Jim B. Higginbothan  Vice Chairman  August 28, 2006	il.	Date 8

CDBG Housing Rehab Change Order matrix Project No. 04DB-1Q-04-55-01-H05

Name of applicant (PA#)	Vendor	Change order #	Amount of change order	Reason for change order	BOCC approved
Beatrice Thompson, 1	A&R Construction	1	\$0.00	Time extension to 11/26/05	9/14/05
Benjamin Alderman, 3	A&R Construction	1	\$0.00	Time extension to 11/30/05	9/14/05
Magaline Albertie, 4	Sound Bay Development Group	1	\$8,000.00	Additional 200 sq ft @ \$8,000 cost	9/14/05
William Thomas, 5	Sound Bay Development Group	1	\$1,300.00	Exterior paint	9/26/05
Charles Speaker, 8	Sound Bay Development Group	1	\$9,600.00	<ul><li>a. RE: new septic system</li><li>b. Time extension to 10/25/05</li></ul>	10/12/05
Sandra Pendergrass, 2	A&R Construction	1	\$0.00	Time extension to 11/30/05	10/12/05
Hugh Smith, 16	The TR Group	1	\$455.00	Re: water heater	10/12/05
Beatrice Thompson, 1	A&R Construction	2	\$0.00	Time extension to 12/30/05	11/9/05
Charles Speaker, 8	Sound Bay Development Group	2	\$0.00	Time extension to 11/30/05	11/9/05
Magaline Albertie, 4	Sound Bay Development Group	2	\$0.00	Time extension to 11/30/05	11/9/05
Edgar Campbell, 9	Sound Bay Development Group	1	\$0.00	Time extension to 3/3/06	12/14/05
Leon Freeman, 20	The TR Group	1	\$2,083 NOTE: changes contract price to 25,466.	Exterior wall, drywall, joists, wood rot and decking repairs; and time extension to 12/23/05	12/14/05
Leon Freeman, 20	The TR Group	2	\$2,100 NOTE: changes contract price to 27,566.	Thermal protective layer, decking for existing sub-floor, baseboards, casing for interior doors, 2 exterior doors, floor joists; and time extension to 12/23/05	12/14/05
Hugh Smith, 16	The TR Group	2	\$4,836  NOTE: changes contract price to \$38,012.	Damaged drywall, vanity, commode, countertop, faucets, defective switches and outlets, variety of doors, shelving; and time extension to 12/30/05.	12/14/05

## CDBG Housing Rehab Change Order matrix Project No. 04DB-1Q-04-55-01-H05

Name of applicant	Vendor	Change	Amount of change	Reason for change order	BOCC
(PA#)		order#	order		approved
Joseph Mayes, 11	The TR Group	1	\$2,420 NOTE: changes contract price to \$39,955.	Rear porch work, foundation piers, level area, new stairs, entry area of porch; and a time extension to 12/16/05.	1/11/06
William Thomas, 5	Sound Bay Development Group	2	\$2,828  NOTE: changes contract price to \$43,778.	Master bathroom and kitchen ceilings, walls, remove damaged wallpaper – interior paint; and time extension to 12/23/05.	1/11/06
Elizabeth Sutton, 18	The TR Group	1	\$3,200  NOTE: changes contract price to \$20,253.	Resolve kitchen cabinetry issues; and time extension to 12/30/05.	1/11/06
Beatrice Thompson, 1	A&R Construction	3	\$0.00	Time extension to 3/30/06.	3/8/06
Myrtle Sikes, 15	A&R Construction	1	\$0.00	Time extension to 3/30/06.	3/8/06
Lucretia Mason, 21	The TR Group	1	\$3,935.00	Drywall in master bathroom; drywall in laundry room; drywall in main hall bath; floor joist, subfloor and partition wall in laundry; replace approx. 92 square feet of flooring in laundry room and master bathroom and a time extension to 3/24/06.	3/8/06
Bernice Walker, 14	The TR Group	1	\$0.00	Time extension to 3/22/06.	3/8/06
Linda Weaver, 7	The TR Group	1	\$0.00	Time extension to 3/24/06.	3/8/06
William Thomas, 5	Sound Bay Development Group	5	\$6,690.00	Abandon existing septic and install drainfield, tank, sump pump, electrical for lift pump, conduit, set post, W/P box, materials and labor and a time extension to 3/19/06.	3/8/06

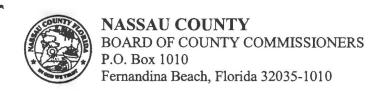
## CDBG Housing Rehab Change Order matrix Project No. 04DB-1Q-04-55-01-H05

Name of applicant (PA#)	Vendor	Change order #	Amount of change order	Reason for change order	BOCC approved
Evelyn Kimble, 24	The TR Group	1	\$3,405.00	Master bathroom: Remove and replace wood floor and subfloor damage, remove and replace vinyl flooring, replace toilet flange and piping, remove and replace vanity, repair bottoms of existing wall framing, remove portion of existing closet wall and repair wall and flooring, and a time extension to 4/14/06.	5/10/06
Linda Weaver, 7	The TR Group	2	\$1,633.00	Additional linear feet of new sewer lines to complete hookup to the new septic system. Total of four areas where sewers exit the home.  Demolish three separate septic tanks. Time extension to 4/21/06.	Expansion item 5/10/06
Lucretia Mason, 21	The TR Group	2	\$472.00	Install new wiring for electric range. The existing wiring was 20 amp wire for a 50 amp stove circuit. Potential fire hazard. Replace old wiring for porch light and fans due to frayed and burnt existing wiring potential fire hazard. Time extension to 4/21/06.	Expansion item 5/10/06
Evelyn Kimble, 24	The TR Group	2	\$2,460	Remove and replace existing damaged exterior stud framing and siding and replace with new studs and new siding. Time extension to 4/21/06.	Expansion item 5/10/06
Linda Weaver, 7	The TR Group	3	\$3,352	Termite and Fungi Treatment. Time extension to 6/15/06.	5/22/06
Bernice Walker, 14	The TR Group	3	\$0.00	Additional time for re-surveying	5/22/06

## CDBG Housing Rehab Change Order matrix Project No. 04DB-1Q-04-55-01-H05

Name of applicant (PA#)	Vendor	Change order #	Amount of change order	Reason for change order	BOCC approved
				main property and adjacent properties due to unmatched property id number on file with Nassau County. Time extension to 7/15/06.	
Daniel Perry, 22	The TR Group	1	\$5,234	Addition of County required concrete driveway and new culvert. Time extension to 7/15/06.	5/22/06
Evelyn Kimble	The TR Group	3	\$0.00	Additional time to repair damages to the front exterior wall of the home to include remove and replace existing damaged exterior stud framing and siding and replace with new studs and new siding. Time extension to 5/21/06.	5/22/06
Gloria Thomas, 25	The TR Group	1	\$0.00	Additional time for re-surveying main property and adjacent properties due to unmatched property id number on file with Nassau County. Time extension to 7/15/06.	5/22/06
Margie Depreist, 27	The TR Group	1	\$1,040	Add two house support piers and additional flooring joists to correct the original design overspan. Remove 3/8 inch subfloor and install new 3/4 inch tongue and groove subfloor. Time extension to 9/15/06.	Expansion item Pending 8/28/08

<u>A/C</u> 69548554-583400	NAME CDBG-Housing Rehab for 8 homes, applications 1		APPR'D DATE	APPR'D AMT	BALANCE
	6, 8, 9	(8)	4/13/05 \$	(559,950.00)	414,550.00
Balance per grant BCC 9/14/05 BCC 9/14/05	4 11,14,15,16,18,20	12 (6)	9/14/05 <b>\$</b> 9/14/05 <b>\$</b>	(8,000.00) \$ (241,492.00) \$	406,550.00
BOCC 9/26/05 pending-recording fees est pe	5 r E. Thompson		9/26/05 \$	(1,300.00)	
BOCC 10/12/05 BOCC 10/12/05	8 16		10/12/05 \$ 10/12/05 \$	(9,600.00) \$ (455.00) \$	
	10		10/12/05 \$	2 .	
Balance after 10/12/05 BOCC 11/9/05	7, 19, 21, 22, 24, 25	6 (6)	11/9/05 \$	(308,474.00)	
Requested transfer from SHIF	11/9/05		\$	200,000.00	44,529.00
BOCC 12/14/05 Expansion 12/14/05	9 (one), 20 (two change ord 16 (one change order)	ders)	12/14/05 \$ 12/14/05 \$	(4,183.00) \$ (4,836.00) \$	
BOCC 1/11/06	11,5,18 (one change order	each)	1/11/2006 \$	(8,448.00)	27,062.00
BOCC 3/8/06	1,15,21,14,7 (five change of	orders)	3/8/2006 \$	(3,935.00)	23,127.00
BOCC 3/8/06	5 (one change order)		3/8/2006 \$	(6,690.00)	16,437.00
Available balance following 3/	8/06 approval			\$	16,437.00
BOCC 3/27/06	19 (release of funding)	(1)	3/27/2006 \$	69,600.00	ti in in the late of the late.
BOCC 3/27/06	26 (award of funds)	1	3/27/2006 \$	(70,900.00)	15,137.00
Available balance following 3/	27/06 approval			\$	15,137.00
Liqiudated damages	8 (Speaker) 2/2/06	from Sound Bay Dev Group	\$	1,800.00	
Liqiudated damages	4 (Albertie) 3/29/06	from Sound Bay Dev Group	\$	3,100.00	20,037.00
BOCC 5/10/06	24		5/10/06	(\$3,405.00)	16,632.00
BOCC 5/10/06 BOCC 5/10/06	9 (release of funding) 27 (award of funds)	(1) 1	5/10/06 5/10/06	\$68,900.00 \$ (\$20,914.00) \$	
	77401 <b>1</b> 0000000000000000000000000000000000	į	3/10/00	(\$20,514.00)	04,018.00
BOCC 5/10/06 EXPANSION BOCC 5/10/06 EXPANSION	7 21		5/10/06 5/10/06	(\$1,633.00) \$	
BOCC 5/10/06 EXPANSION	24		5/10/06	(\$472.00) \$ (\$2,460.00) \$	
BOCC 5/22/06 EXPANSION	7 (and about a order)		5/22/2006	(#2.252.00) f	E 704 00
BOCC 5/22/06 EXPANSION	7 (one change order) 14 (one change order)		5/22/2006	(\$3,352.00) \$ \$0.00 \$	
BOCC 5/22/06 EXPANSION	22 (one change order)		5/22/2006	(\$5,234.00)	
BOCC 5/22/06 EXPANSION	24 (one change order)		5/22/2006	\$0.00	
BOCC 5/22/06 EXPANSION	25 (one change order)		5/22/2006	\$0.00	
Available balance following 5/	\$	51,467.00			
Liqiudated damages	21 (L. Mason) 5/15/06	from the TR Group		\$1,000.00	
Liqiudated damages	24 (Kimble) 6/8/06	from the TR Group		\$800.00	
Liqiudated damages	5 (W. Thomas) 8/18/06	from Sound Bay Dev Group		\$1,850.00	55,117.00
BOCC 8/28/06 EXPANSION	27 (one change order)	pe	ending 8/28/2006	(\$1,040.00)	54,077.00
Available balance following 8/	28/08 approval				54,077.00



Dist. No. 1 Fernandina Beach Dist. No. 2 Fernandina Beach Dist. No. 3 Yulee Dist. No. 4 Hilliard Dist. No. 5 Callahan

> JOHN A. CRAWFORD Ex-Officio Clerk

MICHAEL S. MULLIN County Attorney

MIKE MAHANEY County Administrator

August 23, 2006

Mr. Tony Morgan Financial Specialist Department of Community Affairs Housing and Community Development 2555 Shumard Oak Boulevard Tallahassee, Florida 32399-2100

RE: Modification No. Four Request

04DB-1Q-04-55-01-H05

Dear Mr. Morgan:

Thank you for your continued help with the Nassau County CDBG Housing project. The purpose of this letter is to follow-up with you on a conversation that you had on Friday, August 18<sup>th</sup> with County Grants Manager Eron Thompson and Assistant County Attorney Sue Jarzyna regarding the need for an updated justification to the Commission's request for a third extension to our CDBG agreement.

As the Board of County Commissioners is aware, both through Ms. Thompson and Ms. Jarzyna and the grant administrator for this project Jordan & Associates, the contractor for the remaining six (6) properties is and has been experiencing financial problems which caused the final six homes to not be complete by the current CDBG contract expiration date of September 28, 2006. After taking a concentrated look at the current situation with this CDBG project and detailing what remains to happen to complete these six homes and fulfill our agreement with DCA of completing 20 homes under this program the Board of County Commissioners submits the following justification.

Certainly it is true that the remaining six (6) homes are under contract to one general contractor. However, only 4 of these 6 homes are actually underway. Demolition was done on the two remaining properties but new construction has not begun. While the 4 which are underway may remain with the current general contractor, the remaining two (2) homeowners may choose to release the general contractor from his contract due to the extended lag time in getting started on (and completing) their home. Discussions regarding this matter are underway between Jordan & Associates and the homeowners in order to get a clear direction on how the homeowner wishes to proceed. Should the

(904) 491-7380 or (800) 789-6673

DATE 8 23 04



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MIKE MAHANEY County Administrator

homeowners choose to release the general contractor, the Nassau County Board of County Commissioners is prepared with the consent of DCA, to declare this issue as "an emergency" and immediately secure a general contractor for both projects. Please note that in the case of a declared emergency, the formal bid procedure will not occur, however, the Board will look to general contractors who had previously bid during this CDBG project to determine an award. Also, the Board of County Commissioners will direct Jordan & Associates to submit the necessary revisions to the CDBG Local Housing Assistance Plan to allow for this to occur.

In summation, the Board of County Commissioners submits that although the remaining six (6) homes are under contract to one general contractor the change which occurred since the August 11, 2006 letter was submitted to you, is:

- (1) Four (4) homes are underway and are estimated to remain with the current contractor. Although the contractor has/is experiencing financial issues he has committed to complete these four homes. The expected completion date for these four homes is October 2006.
- (2) The remaining two (2) homes of the final six (6) homes were demolished and new construction has not begun. These homeowners may pursue releasing their general contractor from his contract due to the length of time taken to begin (complete) their home. In lieu of retaining the current general contractor a new general contractor will be secured to begin and complete these two homes. The expected completion date is March 2007.

The Board of County Commissioners commits to successfully complete this CDBG project and aid the citizens of Nassau County is attaining safe, affordable and sanitary housing. Thank you again for your commitment to serving the citizens of Nassau County.

If I can personally be of assistance please let me know. As always, please do not hesitate to contact Ms. Thompson at (904) 321-5785, she is always available to help.

Sincerely,

Jim B. Higginbotham

Vice Chairman



Dist. No. 1 Fernandina Beach Dist. No. 2 Fernandina Beach Dist. No. 3 Yulee Dist. No. 4 Hilliard Dist. No. 5 Callahan

> JOHN A. CRAWFORD Ex-Officio Clerk

> MICHAEL S. MULLIN County Attorney

MIKE MAHANEY County Administrator

August 23, 2006

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04DB-1Q-04-55-01-H05

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Dist. No. 1 Fernandina Beach

JOHN A. CRAWFORD Ex-Officio Clerk

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Sincerely,

Jim B. Higginbotham

Vice Chairman

(904) 491-7380 or (800) 789-6673

CLIDANT AS WE An Affirmative Action / Equal Opportunity Employer

8/23/06

Ms. Connie,

- (1) Please have Vice Chairman Higginbotham sign the original DCA letter in blue ink.
- (2) Send the original to Tony Morgan at DCA via Fed-X.
- (3) Send a copy to:

Ms. Betty Jordan, President Jordan and Associates 580 Wells Road, Suite 2 Orange Park, Florida 32073

(4) Send a copy interoffice mail to Grants.

Thanks for all you do!

Fron

## **Eron Thompson**

Ms. Courie

From:

**Eron Thompson** 

Sent:

Tuesday, August 22, 2006 3:03 PM

To:

'Jordangrants@aol.com'; Michael Mahaney; Mike Mullin; Ted Selby

Cc:

Lisa Gregory: Sue Jarzyna

Subject:

8/23/06 letter with Betty's revisions

Leah,

Please deliver the attached letter to Betty. I spoke with her this afternoon and she is expecting it so she can have it handy, just in case I need to call her from the BOCC meeting tomorrow.

Thanks, Eron

Eron D. Thompson, AICP Grants Manager Nassau County BOCC 96161 Nassau Place Yulee, Florida 32097-3678 904.321.5785 (telephone) 904.491.3611 (fax)

Email: ethompson@nassaucountyfl.com



23 August 06 letter with Betty...

Tracking:

Recipient

Read

'Jordangrants@aol.com'

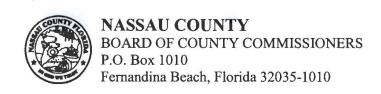
Michael Mahaney

Mike Mullin

Ted Selby Lisa Gregory Sue Jarzyna Ann Myers Read: 8/22/2006 3:53 PM

Read: 8/22/2006 4:12 PM Read: 8/22/2006 3:33 PM

Read: 8/22/2006 3:03 PM



Dist. No. 1 Fernandina Beach Dist. No. 2 Fernandina Beach Dist. No. 3 Yulee Dist. No. 4 Hilliard

Dist. No. 5 Callahan

JOHN A. CRAWFORD Ex-Officio Clerk

MICHAEL S. MULLIN County Attorney

MIKE MAHANEY County Administrator

August 23, 2006



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MIKE MAHANEY County Administrator

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In summation, the Board of County Commissioners submits that although the remaining six (6) homes are under contract to one general contractor the change which occurred since the August 11, 2006 letter was submitted to you, is:

- (1) Four (4) homes are underway and is estimated to remain with the current contractor. Although the contractor has/is experiencing financial issues he has committed to complete these four homes. The expected completion date for these four homes is October 2006.
- (2) The remaining two (2) homes of the final six (6) homes are void of any activity were demolished and new construction has not begun. These homeowners may pursue releasing their general contractor from his contract due to the length of time taken to begin (complete) their home. In lieu of retaining the current general contractor a new general contractor will be secured to begin and complete these two homes. The expected completion date is March 2007.

The Board of County Commissioners commits to successfully complete this CDBG project and aid the citizens of Nassau County is attaining safe, affordable and sanitary housing. Thank you again for your commitment to serving the citizens of Nassau County.

If I can personally be of assistance please let me know. As always, please do not hesitate to contact Ms. Thompson at (904) 321-5785, she is always available to help.

Sincerely,



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> JOHN A. CRAWFORD Ex-Officio Clerk

MICHAEL S. MULLIN County Attorney

MIKE MAHANEY County Administrator

Thomas D. Branan, Jr. Chairman of the Board



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> JOHN A. CRAWFORD Ex-Officio Clerk

MICHAEL S. MULLIN County Attorney

MIKE MAHANEY County Administrator

DRAFT

August 23, 2006

Mr. Tony Morgan Financial Specialist Department of Community Affairs Housing and Community Development 2555 Shumard Oak Boulevard Tallahassee, Florida 32399-2100

RE: Modification No. Four Request

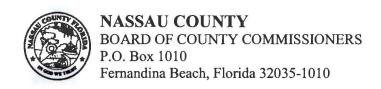
04DB-1Q-04-55-01-H05

Dear Mr. Morgan:

Per your telephone request of August 18, 2006, consider this document the revised justification to the above referenced grant agreement.

On August 16, 2006, Jordan & Associates held a teleconference with Mr. Robert Mayhugh, owner/ president of T.R. Group and procured contractor for a portion of the houses under rehabilitation and demolition/ replacement. In that conversation, Mr. Mayhugh indicated that his company was experiencing financial difficulties and he was working diligently to secure a financial foothold to complete the houses he had contracted. He currently has contracts for two (2) rehabs and four (4) replacement houses. The rehabs are at 50% completion, two of the replacement houses are at 85% completion and the remaining two replacement houses have yet to be under construction. The contractor assured Jordan & Associates that he would do everything within his power to rectify the situation and complete the jobs. Jordan & Associates notified the Department of Community Affairs (DCA) to clarify what could be done if the contractor could not complete his contracts.

On August 18, 2006, Mr. Mayhugh contacted Jordan and Associates and indicated that his finances were back on track and the he could finish the contracts in a timely manner. Mr. Mayhugh indicated he could be back to work full force on Monday, August 21, 2006. It is our understanding that Mr. Mayhugh assured Ms. Daniels and Mr. De Jesus of Jordan & Associates that he would not have any further financial issues. He has also authorized his payments to be paid directly to the vendors identified in the lien paperwork. It is further



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MIKE MAHANEY County Administrator

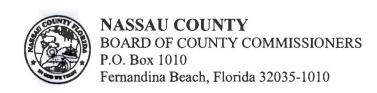
our understanding that you also spoke with Ms. Daniels and Ms. Thompson, Nassau County staff, on this same date.

In order to complete these six (6) remaining homes, we respectfully request the extension submitted under previous cover. Thank you in advance for your consideration and assistance in this matter.

Sincerely,

Thomas D. Branan, Jr. Chairperson, BOCC

cc: Jordan & Associates



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Dist. No. 5 Callahan



JOHN A. CRAWFORD Ex-Officio Clerk

MICHAEL S. MULLIN County Attorney

MIKE MAHANEY County Administrator

August 23, 2006

Mr. Tony Morgan Financial Specialist Department of Community Affairs Housing and Community Development 2555 Shumard Oak Boulevard Tallahassee, Florida 32399-2100

Modification No. Four Request 04DB-10-04-55-01-H05

Dear Mr. Morgan:

Thank you for your continued help with the Nassau County CDBG Housing project. The purpose of this letter is to follow-up with you on a conversation that you had on Friday, August 18th with County Grants Manager Eron Thompson and Assistant County Attorney Sue Jarzyna regarding the need for an updated justification to the Commission's request for a third extension to our CDBG agreement.

As the Board of County Commissioners is aware, both through Ms. Thompson and Ms. Jarzyna and the grant administrator for this project Jordan & Associates, the contractor for the remaining six (6) properties is and has been experiencing financial problems which caused the final six homes to not be complete by the current CDBG contract expiration date of September 28, 2006. After taking a concentrated look at the current situation with this CDBG project and detailing what remains to happen to complete these six homes and fulfill our agreement with DCA of completing 20 homes under this program the Board of County Commissioners submits the following justification.

Certainly it is true that the remaining six (6) homes are under contract to one general contractor. However, only 4 of these 6 homes Demolition was done on the two remaining are actually underway. properties but new construction has not begun. While the 4 which are underway may remain with the current general contractor, the remaining two (2) homeowners may choose to release the general contractor from his contract due to the extended lag time in getting started on (and completing) their home. Discussions regarding this matter are underway between Jordan & Associates and the homeowners in order to



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Jim B. Higginbotham Ansley Acree Tom Branan Floyd L. Vanzant Mananne Marshall Dist. No. 1 Fernandina Beach Dist. No. 2 Fernandina Beach Dist. No. 3 Yulee Dist. No. 4 Hilliard Dist. No. 5 Callahan

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MIKE MAHANEY County Administrator

get a clear direction on how the homeowner wishes to proceed. Should the homeowners choose to release the general contractor, the Nassau County Board of County Commissioners is prepared with the consent of DCA, to declare this issue as "an emergency" and immediately secure a general contractor for both projects. Please note that in the case of a declared emergency, the formal bid procedure will not occur, however, the Board will look to general contractors who had previously bid during this CDBG project to determine an award. Also, the Board of County Commissioners will direct Jordan & Associates to submit the necessary revisions to the CDBG Local Housing Assistance Plan to allow for this to occur.

In summation, the Board of County Commissioners submits that although the remaining six (6) homes are under contract to one general contractor the change which occurred since the August 11, 2006 letter was submitted to you, is:

- (1) Four (4) homes are underway and are estimated to remain with the current contractor. Although the contractor has/is experiencing financial issues he has committed to complete these four homes. The expected completion date for these four homes is October 2006.
- (2) The remaining two (2) homes of the final six (6) homes were demolished and new construction has not begun. These homeowners may pursue releasing their general contractor from his contract due to the length of time taken to begin (complete) their home. In lieu of retaining the current general contractor a new general contractor will be secured to begin and complete these two homes. The expected completion date is March 2007.

The Board of County Commissioners commits to successfully complete this CDBG project and aid the citizens of Nassau County is attaining safe, affordable and sanitary housing. Thank you again for your commitment to serving the citizens of Nassau County.

If I can personally be of assistance please let me know. As always, please do not hesitate to contact Ms. Thompson at (904) 321-5785, she is always available to help.

Sincerely,

Thomas D. Branan, Jr.



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MICHAEL S. MULLIN County Attorney

MIKE MAHANEY County Administrator

Chairman of the Board

## **Eron Thompson**

From: Eron Thompson

Sent: Tuesday, August 22, 2006 3:03 PM

To: 'Jordangrants@aol.com'; Michael Mahaney; Mike Mullin; Ted Selby

Cc: Lisa Gregory; Sue Jarzyna

Subject: 8/23/06 letter with Betty's revisions

#### Leah,

Please deliver the attached letter to Betty. I spoke with her this afternoon and she is expecting it so she can have it handy, just in case I need to call her from the BOCC meeting tomorrow.

Thanks, Eron

Eron D. Thompson, AICP Grants Manager Nassau County BOCC 96161 Nassau Place Yulee, Florida 32097-3678 904.321.5785 (telephone) 904.491.3611 (fax)

Email: ethompson@nassaucountyfl.com



23 August 06 letter with Betty...

Tracking: Recipient Read

'Jordangrants@aol.com'

Michael Mahaney

Mike Mullin

 Ted Selby
 Read: 8/22/2006 3:53 PM

 Lisa Gregory
 Read: 8/22/2006 4:12 PM

 Sue Jarzyna
 Read: 8/22/2006 3:33 PM

 Ann Myers
 Read: 8/22/2006 3:03 PM